Endless Mountains Quilt Guild Expense Report

Submitted by: _____ Date: _____
Address _____
Address _____
Phone/email: _____

Total income categories separately. Attach documentation to the back of this form.

Income Categories:

A Membership
B Programs (specify)
C Bus Trips
D Christmas Party
E Rent/fees/insurance
F Newsletter
G Public Education (Library books/educational displays)
H Miscellaneous (officer supplies/social secretary)
I T-shirts/Sweatshirts
J Donations (incl. nametag fines)
K Quilt Show
L Raffle Quilt
M Watson Retreat
N Fundraisers

Category	Description	$ Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you have expenses in more than one category, subtotal here:

Category	**$ Income**
_____	_____
_____	_____
_____	_____
_____	_____

Total expense ==> _____
Paid with check # _____
_____